

OFFICE OF THE GOVERNOR

BOB RILEY
GOVERNOR



STATE OF ALABAMA

OFFICE OF WORKFORCE DEVELOPMENT

DR. MATTHEW HUGHES
DIRECTOR

MEMORANDUM #2009-FLDSVC-014

DATE: January 26, 2009

TO: Opal Smith, Valerie Vann, Kathy Evans, Sonny Guy, Cathy Hulsey,
and Sydney Raine

FROM: Mrs. Susan (Miller) Norman
Associate Director of Field Services

RE: Distribution of the Alabama Career Center System Operations Guide

Please find attached, the Operations Guide and Acknowledgement document to be distributed to Career Center Staff.

Thank you for your help and assistance.

SN/mew

Attachments

c: Matthew Hughes
Mickey Hutto
Steve Walkley
Robert Brantley
Randy Hinshaw