

**BOB RILEY**  
GOVERNOR



**DR. TIM ALFORD**  
DIRECTOR

**STATE OF ALABAMA**

July 5, 2006

**MEMORANDUM**

TO: Workforce Development Partners

FROM: Tim Alford, Director  
Alabama Office of Workforce Development *JA*

SUBJECT: Alabama Worker Credentialing Summit

The Alabama Office of Workforce Development is hosting a Worker Credentialing Summit to kick-off the Alabama Career Readiness Certificate program. The Summit will take place August 15, 2006 at the Sheraton Hotel in Birmingham, AL. The Summit will begin at 9:30 AM and should finish by 4:00 PM.

Governor Riley will attend to present the first Alabama Career Readiness Certificate. Speakers from Florida and South Carolina will be on hand to talk about their respective initiatives. Small group discussion will follow regarding your agency's implementation of the CRC.

Please fill out the enclosed registration form and return it to the address listed by August 4<sup>th</sup> in order to reserve a lunch. If you have any questions, please contact Sarah Horton at 334-353-1105 or [sarah.horton@adeca.alabama.gov](mailto:sarah.horton@adeca.alabama.gov).

A limited number of rooms are available at the Sheraton Hotel at a rate of \$72.00 single and \$92.00 double. You will need to contact the hotel directly at 205-324-5000 and ask for the AL Workforce Summit rate.

I hope to see you there as we launch this important statewide initiative.

Enclosure